



# COVID-19 PROTOCOL

**Beginning July 13 2020, we will be holding classes at the studio under the following guidelines.**

- The Summit Dance Shoppe faculty will finish classes 5-10 minutes early to allow time to clean the studio including wiping down the frequently-touched areas including the stereo, the desk, floors, ballet barres and props if they were used. Faculty will utilize a cleaning sign-off chart to log when cleaning is completed between classes. This chart will be logged by studio, day & time.
- The Summit Dance Shoppe faculty and staff will be required to wash their hands with soap and water in between classes taught. They will also have their temperatures taken each day, and any employee who is exhibiting symptoms of any illness will be asked to leave and/or stay home.
- Before coming to the studio, we ask that each dancer be screened by their parents for the following: fever, cough, shortness of breath, and/or sore throat. If any of these symptoms are present, the student should remain home without exception.
- We will be limiting the amount of dancers in the room by only allowing 25 dancers per class. Classes will utilize the four big rooms - studio 1, 2, 3 & 4. We will prop studio doors open and turn on all overhead fans during class to help circulate the air.
- **Waiver Requirement:** We will require all students to have an updated waiver on file. Upon signing the waiver, students & parents will agree to all responsibilities outlined in the Student & Parent Requirements section. This waiver will be available on our website the week before classes begin. Please fill this out and plan to bring it with you to the studio on your first day of class. We will have waiver turn-in bins available in each classroom. Your waiver must be turned-in before you take any classes.
- **Mask Requirement:** All students, parents, faculty and staff will be required to wear a mask inside the building in all hallways, restrooms and common areas.
- **Hybrid Classes:** For students and families who do not feel comfortable being at the studio, we may offer hybrid Zoom/in-person classes if we have enough interest. Hybrid classes are taught in the studio with both an in-person option and a Zoom option. This means that some students may take class physically in the studio while others may choose to follow along from home on Zoom.

## **FACILITY UPDATES**

- To limit the amount of people in the building, parents will not be allowed into the studio to watch class. Chairs in our viewing areas have been removed.
- An abundance of hand sanitizing stations have been set up throughout the studio.
- Vending machines and kitchen appliances have been turned off and will not be in use. We will still have our fridge with beverages and some snacks available for purchase.
- Water fountains are closed. A touch-free water bottle filler has been added for students to use to fill up their reusable water bottles. Water will also be available for purchase upstairs.
- No dance bags/personal items will be permitted in the dressing rooms. Dressing rooms will be open for restrooms only.
- Any additional acro mats/exercise equipment/ballet barres have been removed from the studios. Remaining acro mats/equipment/ballet barres will be disinfected after each class if they are used.
- Studio doors will remain open during classes to increase airflow and limit hand contact. We will also run all overhead fans during class to keep the air circulating.
- Dance floors have been marked in six-foot increments with multi-colored dots to indicate where dancers can stand while working in the center or across the floor.
- Six-foot markers will be placed on the floor in the hallways to keep students properly distanced as they wait to enter their classroom.
- The building will be cleaned & disinfected daily by a professional cleaning company in addition to our staff addressing frequently touched areas & restrooms throughout the day.
- Health and safety signs have been placed throughout the studio to remind students & parents of our updated protocols.

## **STUDENT & PARENT REQUIREMENTS**

- Parents must drop-off/pick-up students at the front doors using our drive-around/pick-up lane. Parents will only be admitted into the studio for emergency situations.
- **Showbiz Kids/Pixies:** One parent per dancer will be admitted into the building. When possible, we prefer that siblings stay home. We will have standing room available by Studio 7 to be near your child during their class. Weather permitting, we will have both rear-exit doors open in that area to maintain air flow and ventilation. Parents are required to wear a mask and maintain a 6ft distance from other parents.
- We ask that students please refrain from entering the building until 5 minutes before their scheduled class start time. We also ask that students exit the building within 5 minutes of their class ending. Students will not be permitted to "hang out" in common areas.
- Students are required to wear a face covering/mask in hallways and common areas. Students are welcome, but not required, to wear their mask inside the dance rooms during class if they or their families feel more comfortable this way. We ask that students bring their own face masks from home. We will have a limited supply of disposable masks available at the front desk should a student need one in a pinch.
- We will ask all of our dancers wash their hands with soap and water for 20 seconds and/or use hand sanitizer before entering the building.
- No dance bags/personal items will be permitted in the dressing rooms. Dressing rooms will be open for restrooms only.
- Before a class begins, students must wait outside the studio in the hallway on an available distancing marker until the studio doors are opened by a staff member. In some cases, another class may be in session and the doors will be propped open for air flow. We ask that students remain quiet in the hallway as they wait so that classes are not interrupted by noise in the hall.
- Upon entrance to the classroom, students will have their temperatures checked by a Summit Dance Shoppe faculty member with a contactless thermometer. Any student with a temperature above 100.3 will be sent home immediately.
- Due to the performance of temperature checks as students are entering a classroom, we ask that parents/guardians (for students who do not drive themselves) wait at the studio in their cars until the students class is at least 5 minutes underway.
- **To help keep the dance room floors clean:** before entering the classroom, students must remove their street shoes and carry them into the room to be placed along the back wall near their dance bag. Street shoes may not be worn during classes. Students can be barefoot, wear socks, or dance shoes that have not been worn outside or have been disinfected. Faculty and staff will follow the same guideline.
- Dance bags and street shoes should be placed along the back wall of the studio when a student enters the room for class. Bags should be placed 6ft away from each other. We will have markers on the floor.
- We ask the students do not congregate in waiting areas or place dance bags outside of dance rooms. Absolutely no dance bags should be in the dressing rooms and students should refrain from "hanging out" in those areas.
- Students will work to maintain social distancing throughout each class by following teacher instructions and following the colored dots on the dance floors. We discourage students from hugging/touching one another during this time.
- Before exiting each dance room, students will be asked to use hand sanitizer at one of our hand sanitizing stations.
- When exiting the studio (within 5 minutes of their class ending) students will wear a mask as they make their way to the front entry to be picked up in the pick-up lane.